Team11 Design Team

Minutes of Meeting

Wednesday, February 8th, 2017, 11:30 a.m.

Location of Meeting: Trottier 4160

Location of next Meeting: Trottier 4160

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| In Attendance: A Ravikan韉 ( Secretary) A Shekhar | | |  | | | |
| H Hawara L Jurisic (Chair) | | | C Chen | | | |
| Minutes  Decision Items: | | | A ction | | | |
|  |  | |
| 1. | The members of the commi埑ee will communicate and share material through a Facebook message group. | |  | | | |
| 2. | The commi埑ee approved L Jurisic’s proposal that the realm of the problem that will be addressed with this business proposal is the implementa韉on | |  | | | |
|  | of a small scale solar power plant in Botswana. Botswana | |  | | | |
|  | is subject to high solar radia韉on throughout the year yet | |  | | | |
|  | conjointly experiences power outages. Solar power is an | |  | | | |
|  | expensive alterna韉ve energy source so our company will | | L Jurisic | | | |
|  | implement either PVB solar panels, which are cheaper, or hybrid solar panels,a new technology which is |  |  | |  | |
|  | much more efficient but is more expensive. |  |  | |  | |
| 3. | The roles of each team member were agreed upon. They are as follows: |  |  | |  | |
|  | L Jurisic ‐ Chief Execu韉ve officer |  |  | |  | |
|  | A Ravikanti ‐ Chief Engineer |  |  | |  | |
|  | A Shekhar ‐ Chief Financial officer |  |  | | All members | |
|  | H Hiwara­ Opera韉ons officer  C Chen ‐ Chief Marke韉ng officer |  |  | |  | |
| 4. | L Jurisic’s proposal that the project should be |  |  | |  | |
|  | unsolicited was approved by all members of the commi埑ee. |  |  | | L Jurisic | |
| 5. | The name of the company was proposed by |  |  | |  | |
|  | C Chen to be “SolAfrica”. It was tenta韉vely |  |  | |  | |
|  | accepted by all commi埑ee members. |  |  | | C Chen | |
| 6. | The nature of the business was established. SolAfrica |  |  | |  | |
|  | a solar power company. SolAfrica is focused on providing | |  | |  | |
|  | cost effec韉ve energy saving solu韉ons and renewable energy | |  | | H Hiwara | |
|  | systems for industrial, commercial and residen韉al applica韉ons. | | | | C Chen | |
|  | The goal of our company is to provide accessible renewable | | | |  | |
| energy to countries in Africa. | | | |  | |
| 7. The logo of the company is to be completed by the | | | |  | |
| next mee韉ng of the commi埑ee (22nd February).  8. Objec韉ves were decided for the next mee韉ng. | | | | A Ravikanti | |
| They are as follows: | | | |  | |
| 1) All members should research and understand why, currently, solar power is not viable in Botswana.  9. 2) All commi埑ee members are to bring at least one | | | |  | |
| literature ar韉cle regarding the realm of the  problem and its possible solu韉ons. | | | | All committee members | |
| 10. 3) Members should understand benefits/disadvantages of current solar energy implementa韉ons.  Discussion Items | | | |  | |
| 11. Many ideas were discussed regarding what problem | | | |  | |
| we were going to focus on. Ideas including improving recycling | | | |  | |
| at Mcgill and improving the pothole situa韉on in Montreal. Eventually the solar power idea was decided upon. | | | |  | |
| 12. Our target audience was discussed at length. Are we a | | | |  | |
| company tabling our solu韉on solely to the government | | | |  | |
| of Botswana or do we also need to include poten韉al investors and aid benefactor, such as the UN or other na韉onal governments, to our target audience. | | | |  | |
| 13. The name of the company is tenta韉ve | | | |  | |
| and commi埑ee members should ac韉vely try to propose appropriate alternate names.  14. Possible solu韉ons to problem were discussed by all commi埑ee members. | | | |  | |
| 15. The mission statement of the company was ac韉vely | | | |  | |
| discussed but no defini韉ve agreement w as reached upon. | | | | \_\_A Ravikan韉\_\_ | |
|  | | | | A Ravikan韉, Secretary | |